



19<sup>th</sup> June 2023

Dear Parents/Carers,

This week we received some very sad news that a valued member of our school community had passed away.

We have been in contact with the family to send condolences and to offer our support. Understandably, the family is still coming to terms with what has happened and appreciates having some privacy for now.

As a mark of respect, we will be closing the school at the earlier time of 2pm on Monday 26<sup>th</sup> June 2023 to enable staff and families to attend the funeral and pay their respects.

Please contact the school office if you are not able to collect your child at the earlier time and would prefer arrangements for them to remain in school to be collected at the usual time of 3pm.

If you would like to discuss, please do not hesitate to contact me.

Thank you for your help and understanding at this difficult time.

Yours faithfully

Philip Tagoe  
Headteacher  
Bromley Beacon Academy